



**Swimming Bay of Plenty
Board Meeting Minutes**

Venue:	Teleconference	Date:	05/03/2019	Meeting opened:	7.30pm
Chair:	Bronwen Radford	Minutes:	Karen Nixon	Closed:	9.00pm

Committee Present:	Dallas Couvee, Jan Pook, Renee Kelly, Darrin Walsh
Guests present:	None
Apologies:	All Present

Item	Discussion/Action	Moved/Seconded	Responsibility	Date
Welcome				
Agenda Items				
Conflict of interest	None to declare			
Previous minutes	The minutes of the board meeting held were moved as a true and correct record	Jan/ Renee		
Matters Arising	Board Charter, Governance Process policy and Regulations- work in progress Funding- Darrin gave update, missed out on Div II, waiting for NAG's and Opens. Bronwen asked about accommodation. Darrin got quotes from motels. Club Rooms- Bronwen is working on this.			

Item	Discussion/Action	Moved/Seconded	Responsibility	Date
Correspondence	<p>It was moved that the inwards correspondence be accepted and the outwards ratified.</p> <p>An email was sent regards Div II and our disapproval but we were advised we were a minority and that lots were in favour. Will follow up again.</p> <p>BOP have 30 going to Div II</p>	Jan/ Dallas		
Financial Report	<p>Karen will email out in the next few days.</p> <p>SNZ have been invoiced for Junior Festival and payment is expected by 20 March.</p>			
General Business				
Funding	<p>Mel is working on our funding applications.</p> <p>Moved that we apply for Funding for BOP winters, BOP Classic and BOP Juniors as per funder requirements. Karen will email out details for approval.</p> <p>It was resolved that a request be made to the NZ Community Trust for funding to support the cost of Travel and Accommodation to send Officials and a Team Manager to the Swimming New Zealand Open Championships.</p>	<p>Jan/ Dallas</p> <p>Darrin / Jan</p>		
Constitution	<p>SNZ are working on this and ours will be updated following this process. Our focus is on our athletes and providing events and a supportive environment for them.</p>			
Junior Festival.	<p>Event went really well. Good feedback. Video coming. Outdoor chill out areas went well.</p>			
Board Members	<p>Karen Wagstaff has had to resign, so we have a vacancy. We can appoint a new board member. Bronwen asked for recommendations. Send email to clubs and ask for names. Ask Sheryl Bicker. Would be good to have someone from out of Rotorua.</p> <p>Karen to arrange bank signatures</p>			

Item	Discussion/Action	Moved/Seconded	Responsibility	Date
Central Swimming	Bronwen gave brief overview of Central Swimming and current situation. Karen is currently doing finances. HBPB, Waikato and Taranaki have all resigned. SBOP is now the only member. There are funds in the account which the other regions are wanting distributed. A new constitution is being written to allow a way forward and to progress the winding up. The funds will be held in a trust for future use.			
Coach meeting	First meeting has been held, unfortunately not all coaches managed to attend, however the meeting went well. It was decided that Round 3 of the Senior League would not go ahead. Discussion on Race suits. No request yet for Round 2 to be in race suits.. if we get requests we will look at it?. Discussion.. allow race suits. Email will go our Monday advising race suits can be worn and also no round 3. Round 1 of the Senior League went really well.			
	Bronwen asked Dallas to check that Baywave a confident they will be open by early August.			
	Renee asked if there is a set agreement for cost reimbursement for technical officials who attend meets. If an official is required to stay overnight the hosting club provides accommodation. If officials travel then a petrol voucher should be provided. Taupo do petrol vouchers and accommodation for their meets. This does not apply to a technical official who is accompanying a swimmer, and is normally for Referees and above and specialist positions (AOD) BOP will do something in writing.			
	Dallas emailed Steve Knox about pathway for officials, how many meets are required etc. Officials assessment criteria. Dallas to follow up			
	Jan thanked Swim Rotorua and officials for hard work at the Junior festival. Look forward to next year.			
Next meeting	Next meeting 16 th April 2019 in Rotorua			