



**Swimming Bay of Plenty
Board Meeting Minutes**

Venue:	Club Rooms, Aquatic Centre	Date:	04/09/2019	Meeting opened:	6.00pm
Chair:	Bronwen Radford	Minutes:	Karen Nixon	Closed:	8.00pm

Committee Present:	David Pearce, Darrin Walsh, Dallas Couvee, Renee Kelly.
Guests present:	None
Apologies:	Jan Pook

Item	Discussion/Action	Moved/Seconded	Responsibility	Date
Welcome				
Agenda Items				
Conflict of interest	None to declare			
Previous minutes	The minutes of the board meetings held 25 June and 9 th May 2019 were moved as a true and correct record	Darrin/ Renee. Agreed		
Matters Arising	Board Charter- Renee to send to Karen, Karen to send to David. Governance Process Policy- send to David		Renee/ Karen	
Funding Application	Has gone in to Lion Foundation, for funding for Pool hire. We should hear shortly if we are successful. Darrin is looking into funding for officials again for meets. Will do application for medals			

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Board Charter	Renee to send to Karen, Karen to send to David.		Karen	
Governance Process Policy	Follow up next meeting. Karen to send to David.		Karen	
Correspondence	It was moved that the inwards correspondence be accepted and the outwards ratified.	Darrin/ David Agreed		
Financial report	Accounts look good. All are happy with them	David/ Darrin. Agreed		
General Business				
Constitution	Discussion. We sent an email to SNZ with some concerns, and have had a response. Discussion on constitution. We will send our changes to SNZ and get approval to adopt a version of the constitution.		Karen/ Bronwen	
Strategic Plan	Our strategic plan has expired so we have a draft proposal for an updated one. Karen to send out		Karen	
AGM-BOP	Discussion on Events team, and Board moving forward. Jan and Renee are due to stand down. David to stand for election as currently appointed. Our AGM is 20 th October.			
AGM- SNZ	There is a work shop prior to the AGM. Karen and Bronwen will attend. Anybody else is welcome to attend.			
Bank Account	SBOP have been offered some fund raising, there are some people keen to do and BOP could let people know when we need help. All happy for a fund raising account to be opened for fund raising Donations. Moved that an additional Westpac account be added to our current accounts with internet access.	Bronwen/ Jan Agreed.	Karen	
Awards	Discussion on Awards/ Recipient attendance, value add. Discuss at AGM..what to members want from Awards. Survey monkey. Did you attend/ price/do you want them continue, night or day, value for money, is it important, if you could only get your prizes on the day would you come, venue, what can we do differently, time of year, event format. Guest speaker yes or no. Should you get a monetary award if you do not attend.			

Item	Discussion/Action	Moved/Seconded	Responsibility	Date
Next meeting	November 2019			

